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Meeting Minutes

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*Sturbridge Public Safety
Sturbridge, MA*

November 4, 2015 9:00 a.m.

Meeting called to order by the Chairman at 9:19 a.m. followed by roll call:

1. Roll Call

- | | | |
|--------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------------------|
| a. Donald R. Torrico, Chairman
-Building Officials of Western Massachusetts Member, Lee | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman
-Southeastern Building Official's Association, Hingham | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Bonnie Weeks
- Member At Large, Palmer | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| e. Andrew Bobola
- Member At Large, Mattapoissett | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala
- Member At Large, Westford | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller
- Massachusetts Municipal Association Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin
- Member from Academia | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| i. Bill Horrocks
- BBRS Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS
Deirdre Hosler, DPS
Louise Vera, DPS

- 2.** The minutes from the BOCC meeting on **October 6, 2015**, were reviewed by members present; **MOTION** to approve these minutes was made by **Michael Clancy**, seconded by **Matthew Hakala**.

3. Application for Certification Packets

- a. None

4. Examination Approval Packets

- a. On a **MOTION** by Michael Clancy and seconded by Bill Horrocks it was unanimously **VOTED** to grant the request of **Tyler Bearse** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Bearse meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously voted to **TABLE** the request of **Louis Cavagnaro** (City of Revere) for approval to take the required exams to become certified as a building code enforcement official. The Committee is seeking additional information on Mr. Cavagnaro's supervisory experience.
- c. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Joel DeMelo** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. DeMelo meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process .
- d. On a **MOTION** by Roger Fuller and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Richard Flores** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Flores meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Joseph Girardi** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Girardi meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was **VOTED** to deny the request of **Brian Macey** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The additional information requested with regards to his supervisory experience was not received. Bill Horrocks opposed.
- g. On a **MOTION** by Roger Fuller and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Patrick Mahoney** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Mr. Mahoney meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Kevin Massey** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Massey meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Marcus Silva** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Silva meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to deny the request of **Wayne Trindall** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The additional information requested with regards to his supervisory experience was not received.

- k. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Andrew Ward** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Ward meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- l. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to deny the request of **Thomas Williams** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The additional information requested with regards to his supervisory experience was not received.

5. New Employee Report Form Packets

- a. On a **MOTION** by Mathew Hakala and seconded by Andy Bobola it was **VOTED** to acknowledge the *New Employee Report Form* of **Joseph Braga, Jr.** newly appointed to the position of **Local Inspector** for the City of Lowell. Appointed, October 26, 2015, not yet certified as a local inspector. Twelve month grace period expires October 31, 2016. *NERF signed by City Manager.* Bill Horrocks opposed
- b. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to TABLE the *New Employee Report Form* of **Louis Cavagnaro** appointed to the position of **Local Inspector** for the City of Revere. Mr. Cavagnaro's qualifications to proceed with the exam process were tabled for additional information. *NERF signed by Mayor.*
- c. On a **MOTION** by Matthew Hakala and seconded by Andy Bobola it was **VOTED** to acknowledge the *New Employee Report Form* of **Jeremiah Folkard** newly appointed to the position of **Local Inspector** for the Town of Marshfield. *NERF signed by Chairman.* Michael Clancy abstains.
- d. On a **MOTION** by Andy Bobola and seconded by Bill Horrocks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Patrick Mahoney** appointed to the position of **Local Inspector** for the City of Boston. Appointed, September 30, 2015, not yet certified as a local inspector. Twelve month grace period expires September 20, 2016. *NERF signed by Inspector of Buildings.*

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Lincoln Barber (Town of Millville)** for a first extension of time to become certified a local inspector. Said extension shall expire April 30, 2016.
- b. On a **MOTION** by Michael Clancy and seconded by Bill Horrocks it was unanimously **VOTED** to grant the request of **James Grover (Town of Needham)** for a first extension of time to become certified a local inspector. Said extension shall expire April 30, 2016.
- c. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was **VOTED** to grant the request of **Harry Wagg (City of Salem)** for a third extension of time to become certified a local inspector. Said extension shall expire October 31, 2016. Michael Clancy and Don Torrico opposed.

7. Hearings

On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously voted to take the testimony of George Peterson, BOCC 18-2015, under advisement.

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For informational purposes; there are currently 703 certified building inspectors, 271 local and 432 inspector of buildings.
- b. Dates for 2016 BOCC meetings accepted.

9. Review Application for Continuing Education

- a. On a **MOTION** by **Michael Clancy** and seconded by **Matthew Hakala** it was unanimously voted to continue the review of the continuing education submitted until December 2, 2015.

Next meeting scheduled for **December 2, 2015, Sturbridge Public Safety Building, Sturbridge, MA**